



7809 100th St • Pleasant Prairie, WI 53158
 (262) 764-8855 Fax: (262) 764-8856
 info@catalystexposition.com

NAME OF SHOW: **IGC SHOW 2018**

SHOW INFORMATION

VENUE NAME & ADDRESS:	Navy Pier 600 East Grand Avenue Chicago, IL 60632
REGISTRATION LOCATION:	Lakeview Terrace Prefunction
EXHIBIT HALL:	Festival A & B and Lakeview Terrace
BOOTH SIZE:	Varies
BACKWALL DRAPE COLOR:	TBD
SIDEWALL DRAPE COLOR:	TBD
AISLE CARPET COLOR:	TBD
STANDARD BOOTH PACKAGE:	Pipe & Drape Booth, One Booth ID Sign, and 1000 Pounds of Material Handling
NEW VENDOR ZONE PACKAGE: (This area contains facility carpet)	Each 8'x10' Booth Contains: Pipe & Drape Booth, One 6' White Skirted Table, Two Side Chairs, One Wastebasket, One 5A/500W Outlet, and One Booth ID Sign

SHOW SCHEDULE

DATE	BEGIN	END	FUNCTION DESCRIPTION
Friday, August 10, 2018	8:00AM	4:30PM	Exhibitor Move-In (IMPORTANT – REFERENCE TARGET MOVE-IN INFO)
Saturday, August 11, 2018 – Sunday, August 12, 2018			Exhibit Hall Closed
Monday, August 13, 2018	8:00AM	6:00PM	Exhibitor Move-In (IMPORTANT – REFERENCE TARGET MOVE-IN INFO)
Tuesday, August 14, 2018	12:00PM	6:00PM	Show Hours
Wednesday, August 15, 2018	10:00AM	6:00PM	Show Hours
Thursday, August 16, 2018	10:00AM	2:00PM	Show Hours
Thursday, August 16, 2018	2:00PM	8:00PM	Exhibitor Move-Out
Friday, August 17, 2018	8:00AM	12:00PM	Exhibitor Move-Out

IMPORTANT DATES

DATE	BEGIN	END	FUNCTION DESCRIPTION
Monday, July 9, 2018	8:00AM		Advance Warehouse Receiving Begins
Tuesday, July 24, 2018		5:00PM	Discount Price Deadline
Tuesday, August 7, 2018		4:30PM	Advance Warehouse Receiving Cutoff
Thursday, August 16, 2018	2:30PM	7:00PM	Empty Container Return
Thursday, August 16, 2018	1:00PM	5:00PM	Carrier Check-In
Friday, August 17, 2018	6:00AM	10:00AM	Carrier Check-In
Friday, August 17, 2018		12:00PM	Exhibitor Move-Out Complete (Freight Re-route Begins)

SHIPPING ADDRESS

ADVANCE SHIPPING ADDRESS:	{YOUR COMPANY NAME} – BOOTH {YOUR BOOTH NUMBER} IGC CHICAGO 2018 C/O Catalyst Exposition / Champion Logistics 200 Champion Way Northlake, IL 60164
DIRECT SHIPPING ADDRESS:	{YOUR COMPANY NAME} – BOOTH {YOUR BOOTH NUMBER} IGC CHICAGO 2018 C/O Catalyst Exposition Navy Pier 600 East Grand Avenue Chicago, IL 60632
TRUCK MARSHALLING ADDRESS:	3050 South Moe Drive Chicago, IL 60616



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NAME OF SHOW: **IGC CHICAGO 2018**

SERVICE CENTER HOURS

DATE	BEGIN	END	DATE	BEGIN	END
Friday, August 10, 2018	8:00AM	4:30PM	Wednesday, August 15, 2018	8:00AM	6:00PM
Monday, August 13, 2018	7:30AM	6:00PM	Thursday, August 16, 2018	8:00AM	10:00PM
Tuesday, August 14, 2018	7:30AM	6:00PM	Friday, August 17, 2018	8:00AM	12:00PM

TARGET MOVE-IN INFORMATION

Dates and times below are when your carrier must check-in at the marshalling yard office; it is not your unload time. Carriers are placed into a queue on a first come, first served basis for dispatching to the loading dock.

Note: IGC encourages exhibitors to ship their materials in advance to the Catalyst Exposition warehouse when possible as your materials will be delivered to your booth by 8AM on your assigned target date.

CHECK-IN DATE & TIME	ASSIGNED BOOTH NUMBERS
Friday, August 10, 2018 Check-In Between 6AM & 10AM	401, 405, 501, 1001, 1101, 1105, 1300, 1304, 1329, 1400, 1401, 1405, 1600, 1605, 1701, 1729, 1801, 1805, 1829, 1901, 1905, 2001, 2005, 2101, 2129, 2201, 2205, 2301, 2305, 2401, 2501, 2505, 2601, 2605, 2700, 2701, 2705
Friday, August 10, 2018 Check-In Between 10AM & NOON	101, 201, 301, 600, 802, 901, 902, 1129, 1229, 1710, 1711, 1714, 1715, 1717, 1718, 1719, 1720, 1721, 1722, 1723, 1724, 1811, 1814, 1815, 1818, 1819, 1820, 1822, 1823, 1833, 1910, 1911, 1915, 1916, 1917, 1918, 1920, 1922, 1923, 1929, 1932, 1933, 2010, 2011, 2014, 2015, 2016, 2017, 2019, 2020, 2021, 2022, 2028, 2029, 2033, 2111, 2114, 2115, 2118, 2119, 2120, 2121, 2122, 2128, 2133, 2137, 2138, 2210, 2211, 2213, 2214, 2215, 2216, 2217, 2220, 2221, 2222, 2223, 2229, 2233, 2236, 2237, 2238, 2239, 2310, 2311, 2312, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2328, 2329, 2332, 2333, 2338, 2410, 2411, 2414, 2415, 2417, 2418, 2421, 2422, 2423, 2428, 2429, 2433, 2437, 2438, 2510, 2511, 2514, 2515, 2516, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2528, 2529, 2530, 2533, 2536, 2538, 2610, 2611, 2614, 2615, 2616, 2617, 2620, 2622, 2626, 2628, 2629, 2631, 2632, 2710, 2711, 2714, 2716, 2717, 2718, 2719, 2722, 2723, 2724, 2725, 2728, 2729, 2732, 2733
Monday, August 13, 2018 Check-In Between 6AM & 8AM	DELIVERIES CONTAINING LIVE PLANTS ONLY
Monday, August 13, 2018 Check-In Between 6AM & 10AM	205, 305, 329, 411, 429, 511, 529, 604, 601, 629, 700, 729, 801, 804, 828, 829, 905, 906, 929, 1028, 1029, 1110, 1111, 1115, 1117, 1119, 1121, 1123, 1128, 1210, 1211, 1214, 1215, 1216, 1219, 1220, 1221, 1222, 1223, 1237, 1310, 1311, 1314, 1316, 1317, 1318, 1319, 1320, 1321, 1322, 1323, 1333, 1337, 1411, 1416, 1417, 1418, 1420, 1421, 1422, 1510, 1511, 1516, 1518, 1519, 1521, 1522, 1523, 1536, 1538, 1610, 1611, 1614, 1615, 1616, 1617, 1618, 1619, 1620, 1621, 1622, 1623, 1629, 1633, 1634, 1635, 1728, 1732, 1735, 1834, 1934, 2035
Monday, August 13, 2018 Check-In Between 6AM & NOON	229, 231, 233, 237, 311, 315, 319, 321, 323, 328, 330, 332, 333, 336, 337, 338, 410, 415, 416, 418, 419, 421, 422, 423, 424, 433, 436, 437, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 532, 533, 538, 611, 614, 615, 616, 617, 618, 619, 620, 622, 623, 633, 636, 638, 710, 711, 714, 715, 716, 717, 719, 720, 721, 722, 723, 733, 736, 737, 810, 811, 814, 816, 817, 819, 821, 822, 823, 833, 834, 835, 836, 910, 911, 912, 915, 916, 917, 918, 919, 920, 921, 922, 923, 932, 933, 934, 1010, 1011, 1013, 1015, 1017, 1019, 1020, 1021, 1022, 1023, 1025, 1032, 1033, 1034, 1114, 1116, 1118, 1120, 1122, 1134, 1233, 1236
Monday, August 13, 2018 Check-In Between NOON & 2PM	100, 102, 104, 106, 108, 110, 126, 128, 129, 131, 132, 210, 211, 214, 215, 216, 220, 221, 224, 225, 228, 230, 310, 314, 316, 318, 320, 324

Note: Exhibitors in the New Vendor Zone (booths 3000-3233) must either ship their materials in advance to the Catalyst Exposition warehouse or they must hand-carry their materials to their booth on Monday, August 13, 2018 after Noon as there is no access to a loading dock in this section.