



7809 100th St • Pleasant Prairie, WI 53158
 (262) 764-8855 Fax: (262) 764-8856
 info@catalystexposition.com



NAME OF SHOW: **IGC SHOW 2019**

Quick Facts

SHOW INFORMATION				
VENUE NAME & ADDRESS:	McCormick Place Lakeside Center – Exhibit Hall D 2301 South Lake Shore Drive Chicago, IL 60616			
REGISTRATION LOCATION:	Exhibit Hall D Prefunction (Rm E354)			
EXHIBIT HALL:	Main Show Exhibitors <i>Booths 100-2068</i>	New Vendor Zone <i>Booths 2100-2268</i>	Pets In The Garden <i>Booths 1739-1744</i>	Fancy Foods in the Garden Center <i>Booths 528-531 and 628-631</i>
BACKWALL DRAPE COLOR:	White	Blue	Blue	Blue
SIDEWALL DRAPE COLOR:	White	Blue	Blue	Blue
AISLE CARPET COLOR:	Spring Green	Blue	White	White
BOOTH PACKAGE:	Pipe & Drape Inline Booth, One Booth ID Sign, and Unlimited Pounds of Show Site Material Handling	Pipe & Drape Inline Booth with Blue Booth Carpet, One Booth ID Sign, One 6' White Skirted Table, Two Side Chairs, One Wastebasket, and Unlimited Pounds of Show Site Material Handling	Pipe & Drape Inline Booth with Blue Booth Carpet, One Booth ID Sign, One 6' White Skirted Table, Two Side Chairs, One Wastebasket, and Unlimited Pounds of Show Site Material Handling	Pipe & Drape Inline Booth with Blue Booth Carpet, One Booth ID Sign, and Unlimited Pounds of Show Site Material Handling

SHOW SCHEDULE			
DATE	BEGIN	END	FUNCTION DESCRIPTION
Friday, August 9, 2019	8:00AM	4:30PM	Exhibitor Move-In (IMPORTANT – REFERENCE TARGET MOVE-IN INFO)
Saturday, August 10, 2019 – Sunday, August 11, 2019			Exhibit Hall Closed
Monday, August 12, 2019	8:00AM	6:00PM	Exhibitor Move-In (IMPORTANT – REFERENCE TARGET MOVE-IN INFO)
Tuesday, August 13, 2019	12:00PM	6:00PM	Show Hours
Wednesday, August 14, 2019	10:00AM	5:00PM	Show Hours
Thursday, August 15, 2019	10:00AM	2:00PM	Show Hours
Thursday, August 15, 2019	2:00PM	8:00PM	Exhibitor Move-Out
Friday, August 16, 2019	8:00AM	12:00PM	Exhibitor Move-Out

IMPORTANT DATES			
DATE	BEGIN	END	FUNCTION DESCRIPTION
Monday, July 8, 2019	8:00AM		Advance Warehouse Receiving Begins
Tuesday, July 23, 2019		5:00PM	Discount Price Deadline
Tuesday, August 6, 2019		4:30PM	Advance Warehouse Receiving Cutoff
Thursday, August 15, 2019	2:30PM	7:00PM	Empty Container Return
Thursday, August 15, 2019	1:00PM	5:00PM	Carrier Check-In
Friday, August 16, 2019	6:00AM	10:00AM	Carrier Check-In
Friday, August 16, 2019		12:00PM	Exhibitor Move-Out Complete (Freight Re-route Begins)



7809 100th St • Pleasant Prairie, WI 53158
 (262) 764-8855 Fax: (262) 764-8856
 info@catalystexposition.com

NAME OF SHOW: **IGC SHOW 2019**

Quick Facts

SHIPPING ADDRESS	
ADVANCE SHIPPING ADDRESS:	{YOUR COMPANY NAME} – BOOTH {YOUR BOOTH NUMBER} IGC CHICAGO 2019 C/O Catalyst Exposition / ABF 5300 W 47th Street Chicago, IL 60638
DIRECT SHIPPING ADDRESS:	{YOUR COMPANY NAME} – BOOTH {YOUR BOOTH NUMBER} IGC CHICAGO 2019 C/O Catalyst Exposition McCormick Place Lakeside Center 2301 South Lake Shore Drive Chicago, IL 60616
TRUCK MARSHALLING ADDRESS:	3050 South Moe Drive Chicago, IL 60616

SERVICE CENTER HOURS					
DATE	BEGIN	END	DATE	BEGIN	END
Friday, August 9, 2019	8:00AM	4:30PM	Tuesday, August 13, 2019	7:30AM	6:00PM
Saturday, August 10, 2019	Closed		Wednesday, August 14, 2019	8:00AM	6:00PM
Sunday, August 11, 2019	Closed		Thursday, August 15, 2019	8:00AM	7:00PM
Monday, August 12, 2019	7:30AM	6:00PM	Friday, August 16, 2019	8:00AM	12:00PM

TARGET MOVE-IN INFORMATION	
<p>Dates and times below are when your carrier must check-in at the marshalling yard office; it is not your unload time. Carriers are placed into a queue on a first come, first served basis for dispatching to the loading dock.</p> <p><i>Note: Exhibitors who ship their materials in advance to the Catalyst Exposition warehouse will have their materials delivered to their booth by 8AM on their assigned target date.</i></p>	
CHECK-IN DATE & TIME	ASSIGNED BOOTH NUMBERS
Friday, August 9, 2019 Check-In Between 6AM & 10AM	302-319, 402-419, 502-519, 602-619, 702-719, 802-819, 902-919, 1002-1019, 1102-1119, 1202-1219, 1302-1319, 1502-1519, 1602-1619, 1702-1719, 1802-1819, 1902-1919, 2002-2019
Friday, August 9, 2019 Check-In Between 10AM & NOON	321-348, 421-448, 521-548, 621-648, 721-748, 821-848, 921-948, 1021-1048, 1121-1148, 1221-1248, 1321-1348, 1521-1548, 1621-1648, 1721-1748, 1821-1848
Monday, August 12, 2019 Check-In Between 6AM & 8AM	DELIVERIES CONTAINING LIVE PLANTS ONLY
Monday, August 12, 2019 Check-In Between 6AM & 10AM	102-158, 202-258, 351-358, 451-466, 551-566, 655-659, 755-759, 851-866, 951-966, 1051-1058, 1151-1158, 1251-1258, 1351-1358, 1551-1558, 1651-1658, 1751-1758, 1851-1858, 1921-1958, 2021-2052
Requests for Target Date Changes	Must be submitted in writing via email to jdaley@catalystexposition.com no later than Friday, July 12, 2019